

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES DECENNIAL COMMITTEE on GOVERNMENT
EFFICIENCY MEETING**

DATE: Oct 23, 2023

TIME: 5:30 PM

PLACE: Fairmont City Library, Fairmont City, IL

Call to Order

Jeanne Lomax, Chair, called the meeting to order at 5:33 PM.

Roll Call

Committee members present:

Jeanne Lomax, President
Ginny York, Vice-President
Cathy Kulupka, Treasurer
Lisa McCormick, Secretary
Kathy Murphy, Trustee
Ana Romero-Lizana, Trustee
Mark Schusky, Trustee
Kyla Waltermire, Executive Director
Laura Gottschalk, Public Member
Killian Weir, Public Member

Committee members absent:

Also present:

Matt Harris, Assistant Director

Pledge of Allegiance

Public Input - None

Trustee Comment

None

New Business

- a. Review of the Efficiencies and Increased Accountability of the MVLD to Prepare the Report for the Board of Madison and St. Clair Counties

- i. Study the MVLD’s governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with the other governmental units and state.
- ii. Collect data, research, and analysis as necessary to prepare a written report.

1. Waltermire provide the committee with copies of public input collected after the last committee meeting. There was a brief discussion on the input.

One of the items brought to the committee’s attention was repeated mistakes made in the library. Waltermire explained that the issue may be related to a software glitch in the Polaris software. The recently identified glitch causes items that have been checked in to revert to a checked-out status on the prior borrower’s account. The glitch is occurring throughout the library system and not just occurring in Collinsville. The issue has been escalated to proper individuals.

It was agreed that there needs to be a process to document when issues occur in the library allowing staff to track patterns and ensure issues are addressed.

2. Waltermire provided the committee with the current version of the draft report. Schusky recommended the committee provide input on the items not addressed in the report.

The first item was “What Have We Done Well?” The committee provided several items the MVLD has done well, such as reducing special fund balances & tax levies, decreasing tax rates, and registering library cards to students during school registration, among others.

The second item was “What Inefficiencies Were Identified/What Can the Library Do Better or More Efficiently?” The biggest concern was the lack of a long-term capital expense campaign. The Collinsville Library needs to have the elevator replaced and it will require ~ \$200,000. Other items discussed were better Wi-Fi and website tutorials and possibly redesign.

The last item discussed was a checklist of a “Review of Laws, Policies, Rules, and Procedures, Training Materials, and other Documents.” After the checklist was reviewed, the committee agreed that every item on the checklist has been reviewed and is available for further review as needed.

3. Waltermire agreed to complete the draft report for next meeting. The next meeting will be held before the monthly board meeting on January 8, 2024 at 6:00 PM.

Survey of Residents in Attendance for Input on Matters Discussed in the Meeting of the MVLD Decennial Committee on Government Efficiency

Michael Treece, Jr. shared that he was excited for the Aspen discovery layer implementation, of which the MVLD is in the first cohort of libraries to roll out the product.

Adjournment

A motion was made by York and seconded by Weir to adjourn.

A voice vote was taken on the motion.

Jeanne Lomax - Yes
Ginny York - Yes
Cathy Kulupka - Yes
Lisa McCormick - Yes
Kathy Murphy - Yes
Ana Romero - Yes
Mark Schusky - Yes
Kyla Waltermire - Yes
Laura Gottschalk - Yes
Killian Weir - Yes

Yes- 10, No – 0, Abstained – 0, Absent – 0

Motion carried. The meeting adjourned at 6:25 PM.